



College Development Committee

Academic Year 2021-2022

Minutes of the College Development Committee Meeting

Minutes of the College Development Committee meeting held on 20th April, 2022 4:00 p.m.in online mode through google meet.

The meeting started with the welcome address by Principal Dr. Gajanan Wader Member-Secretary, College Development Committee. He nominated Dr. Monali Ray, Associate Professor & Head, Department of Accountancy as the chairperson for the meeting.

Agenda 1: To read and confirm the minutes of meeting

Mr. Shardul Buva read the minutes of the College Development Committee Meeting and it was confirmed by the members. All members approved the minutes.

Agenda 2: To approve the minutes of Academic Council Meeting

Shardul Buva read the minutes and action taken report of the Academic Council Meeting and the same was approved by the members. All members approved the minutes.

Agenda 3: To present the Peer Team Review report by IQAC.

The Peer Team review report was presented to the members by Dr. Arti Sukheja.

Dr. Arti Sukheja reported the following observations and suggestions from the peer team:

Observations

All Mandatory Committees are in place

College is commended for its comprehensive and effective quality assurance system it has established

The programmes are in good demand

A large number of Certificate courses and MoUs are in place and students are encouraged and promoted

Dr. Gajanan Wader
Principal





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Creation of New Idea Centres is appreciable, Specially 'Centre for non- Teaching'

Adequate ICT tools and learning resources

Co-curricular and Extracurricular activities are appreciable

Suggestions

Suggest to check the nomenclature of two committees- Women's Development Committee, Sexual Harassment Committee

The mandated nomenclatures are:

Cell for Gender Sensitization and Equality

Committee against Sexual Harassment (ICC)

Recommendations

Faculty members can be encouraged for PhD as well as research

College may think of starting new Ph D Centres

Scope of consultancy services can be explored

To start new UG/PG courses

Encourage Faculty and students to take up research projects

Dr. Gajanan Wader asked to share composition of peer team.

Dr. Arti Sukheja share the composition as follows:

Composition of the Peer Team

Sr No	Name	Role in Peer Team	Details
1	Dr. Shubhada Nayak	Chairperson	Principal and IQAC Coordinator, Associate Professor and HOD, Microbiology, Karmaveer Bhaurao Patil College (Autonomous), Vashi

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2	Dr. Jessie Pius	Member	I.Q.A.C. Coordinator, H.O.D. & Associate Professor, Botany, Ramnarain Ruia Autonomous College, Mumbai, Maharashtra, India
3	Dr. Elizabeth Mathews	Member	Faculty In charge, H.O.D. Commerce and Research Guide Changu Kana Thakur College of Arts, Commerce & Science (Autonomous)

Dr. Gajanan Wader further added that all the members are from autonomous college

Agenda 4: To present information for commencement of two new programs

- **Bachelor of Science (Economics)**
- **Master of. Arts in Communication & Journalism.**

We have received confirmations from all relevant authorities and first year will commence in Academic Year 2021-2022, stated Deepika Sharma.

The following eligibility criteria were presented by Dr. Gajanan Wader:

Eligibility Criteria:

Bachelor of Science Economics: A candidate for being eligible for admission to the Three-Year Integrated Course leading to degree of Bachelor of Science Economics must passed Higher Secondary School Certificate Examination (Std. XII) in any stream conducted by the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent in any stream-

Admission will be on merit, based on order of preference as follows:

1. Aggregate Marks at H.S.C. or equivalent
2. Aggregate Marks in Mathematics (if any)

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A candidate who has not offered Mathematics as one of the subjects at H.S.C. (Std. XII) shall have to satisfactorily complete a course on Mathematics (of 15 hours duration) during the Academic Year of First Year B.Sc. in which he/she admitted.

Master of Arts (Communication & Journalism): Students Graduated from any faculty, discipline of recognized college, University or any equivalent qualification.

Principal informed that the state government had already approved the programs and that he had been notified to contact Mr. Vasave for university approval immediately so that the application process could begin.

It is appreciated by all members that two new programs have been introduced.

Agenda 5: To present and discuss the introduction of Diploma and Certificate courses in the Academic Year 2021-22

Dr. Kavita Kathare presented the list of the Diploma Programmes and Certificate Courses introduced in the Academic Year 2021-22.

List of the Certificate Courses

Sr No	Existing Courses	New Courses
1.	Advanced Excel	Certified course in IFRS
2.	Certified Tax Expert	HR Analytics
3.	Digital Marketing	Blockchain in Accountancy
4.	Data Science	Financial Modelling
5.	Advanced Tally .9	Cyber Security and Digital Forensics
6.	Certificate Course in Financial Planning	Python

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7.	Aptitude and Soft Skills	App inventor
8.	Global Environment Management	Good Documentation Practices
9.	Clinical Data Management	Vaccine and Immunity
10.	Soft Skills	Film Making & Sound Editing
11.	DIGISAS - MBA FUNDAS	Basic Capital Markets
12.	Equity Derivatives	Pre-Placement training
13.	Diploma Programs Banking & Financial services(TISS)	Diploma Programs Data Science
14.	Certificate Courses in Soft Skills & Management	Business Analytics

List of Diploma Courses

Sr No	Existing Courses
1.	Diploma in Data Science
2.	Diploma in Health care
3.	Diploma in HR Analytics
4.	Diploma in Event Management
5.	Diploma in Film making

Dr. Priam Pillai asked about the duration and credits assigned to these courses.


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Dr. Kavita Kathare informed that Certificate Courses would last for at least 30 hours and that 2 non-academic credits could be earned as a result of completing the course. The Diploma Programmes will be one year duration and 4 non academic credits assigned to it.

Dr. Priam Pillai asked how you will define two non-academic credits?

Dr. Kavita replied that over and above 120 academic credits, 12 more non academic credits will be assigned to them. They have to undergo 3 certificate courses in the span of 3 years.

Dr. Gajana wader further added that final credits will be reflected in their final marksheet.

Dr. Priam Pillai suggested why to name it as 'non-academic credits'. As there are academics involved in it. It is preferable to name it as 'Skilled based credit' or something similar.

Dr. Gajanan Wader seconded this and suggested a more appropriate word for the same. Mrs. Deepika Sharma appreciated the suggestion and assured that we will change nomenclature.

All the new certificate courses and diploma courses were approved by the members.

Agenda 6: To present the information about Proposal to be submitted to U.G.C. Western Regional Office, Pune towards the Financial Assistance Under 'Autonomous Scheme to Colleges' for Academic Year 2021-22.

Dr. Gajanan Wader informed us that we have sent a proposal for Academic Year 2020-21. We have received a grant on reimbursement basis for Rs 9 Lakhs.

All the College Development Committee members approved the same.

Agenda 7: To endorse the Financial Budget for the Academic Year 2021-22 approved by the Finance Committee.

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Dr. Gajanan Wader informed that the Financial Budget for the Academic Year 2021-22 is presented in the Finance Committee meeting conducted on 21st April 2021.

He further informed that the budget was approved by all the members of the Finance Committee.

All the members of College Development Committee expressed their consent on the Financial Budget for the Academic Year 2021-22

Agenda 8: To propose introduction of new programmes from Academic Year 2022-23

UG Programme - Bachelor of Business Administration (Honours)

UG Programme - Bachelor of Science (Honours) in Fashion Design & Technology

PG Programme - Master of Science in Data Analytics

Dr. Gajanan Wader proposed an introduction of a new UG programme - Bachelor of Business Administration (Honours). Mrs. Nithya Varghese was instructed to give a detailed outline of the programme to all members.

Dr. Gajanan Wader proposed an introduction of a new UG programme Bachelor of Science (Honours) in Fashion Design & Technology Mrs. Deepika Sharma was instructed to give a detailed outline of the programme to all members.

Dr. Gajanan Wader proposed the an introduction of a new PG programme - Master of Science in Data Analytics Mr. Abhijeet Salvi was instructed to give a detailed outline of the programme to all members.

College Development Committee members approved the following programmes for the Academic Year 2022-2023

UG Programme - Bachelor of Business Administration (Honours)

UG Programme - Bachelor of Science (Honours) in Fashion Design & Technology

PG Programme - Master of Science in Data Analytics

Agenda 9: To seek approval on number of seats reserved for minority students for admission.

Dr Gajana Wader informed me that as a minority institution, we have a reservation policy for minority students only. A total of 148 seats are reserved for Malayalam students under

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the minority category. The number of seats reserved for Malayalam students was approved by the members.

Agenda 10: Any other matter with the permission of the chair.

As there was no other matter for discussion, the meeting was resolved with a vote of thanks.

Dr. Gajanan Wader
Principal





College Development Committee

Attendance Sheet

S. N.	Designation	Name	Position held in the institution	Attendance
1.	Chairperson of the management/ Trust nominee	Dr. Priam Pillai	C.O.O. Mahatma Education Society	Present
2.	Secretary of the management or his nominee	Prof. A.N. Kutty	Academic Advisor	Present
3.	Management Representative	Dr. sandeep Joshi	Principal, Pillai College of Engineering	Present
4.	Ex-officio member	Dr. Gajanan Wader	Principal	Present
5.	Member	Mrs. Deepika Sharma	Vice Principal	Present
6.	In-charge, Evaluation	Dr. Kavita Kathare	Teacher Repetitive	Present
7.	Member, Evaluation	Mrs. Anju Somani	Teacher Repetitive	Present
8.	In-charge, Monitoring & Control	Dr. Aarti Sukheja	Teacher Repetitive	Present
9.	Member, Monitoring & Control	Mrs. Bhavana Parab	Teacher Repetitive	Present
10.	In-charge, Implementation	Mr. Shardul Buva	Teacher Repetitive	Present
11.	Member, Implementation	Ms. Prajakta Bapat	Teacher Repetitive	Present


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12	Member, Implementation	Ms. Juliet Esther	Teacher Repetitive	Present
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Dr. Gajanan Wader
Principal

