



Mahatma Education Society's
Pillai College of Arts, Commerce & Science
(Autonomous)
Affiliated to University of Mumbai
NAAC Accredited 'A' grade (3 cycles)
Best College Award by University of Mumbai
ISO 9001:2015 Certified



INTERNAL QUALITY ASSURANCE CELL

PCACS/IQAC/AGD/2022-23/T2/2

27th March, 2023

Notice

A meeting of the members of the I.Q.A.C. will be held on 31st March, 2023 in the Examination Room at 12 noon to discuss the following agenda:

1. Final Review of AQAR for the A.Y. 2022-23.
2. Curriculum Feedback Analysis.
3. Submission of Monitoring Report to Planning and Evaluation Committee.
4. Academic Audit 2022-23.
5. IQAC Plan of Action.
6. Feedback from stakeholders.
7. Any other matter with the permission of the chair.

Dr. Aarti Sukheja

I.Q.A.C. Coordinator

Minutes of the Meeting held on 31 March,2023

Agenda I

Final Review of AQAR for the A.Y. 2022-23.

Dr. Aarti Sukheja shared that the data collected in the Boot Camp has been sorted, consolidated and filled in the AQAR format. After the final review by Heads and the Management it will be uploaded on NAAC portal.

Agenda II

Curriculum Feedback Analysis.

Dr. Shardul Buva shared that the Curriculum Feedback was completed in the month of March, 2023. Feedback was collected from students, teachers, outside teachers, alumni and employers. He further added that the analysis of the same is being carried out and the report for the same has been shared with IQAC. The Chair directed Dr. Shardul Buva to prepare an Action Taken Report for the Curriculum Feedback.

Agenda III

Submission of Monitoring Report to Planning and Evaluation Committee.

Dr. Aarti Sukheja shared the Monitoring Report with regards to Planning & Evaluation Committee suggestions for the academic year 2022-23.

Sr.no	Name of the task	Status of task(done)/ Not done
1.	Syllabus Audit/Industry academia meet/Syllabus review by Management	Done
2.	Case Study/Application based compulsory question for all our UG/PG Programs	Done
3.	Reforms suggested for Continuous Assessment two	Done

4	Compulsory plagiarism check for all projects prepared by students	Done
5	Research Methodology Courses /Certificate course in R tool for students of Third year having project work as a paper.	Done
6	Experiential learning.	To be done
7.	Business Simulation Labs.	Done
8.	New teaching methodologies	In Process
9.	Sessions for teachers for case studies	Done
10	Focus on upgrading faculty Skill sets	In Process
11	To develop further industry connections,Departments explore industry collaborations to provide internships	In Process
12	Certificate Course in Fintech	To be done
13	Collecting resume of students	To be done
14.	Career mapping of courses	To be done

Dr. Aarti Sukheja shared with the Planning Evaluation Committee to advice the Implementation Team to take a follow up of tasks not done.

Agenda IV

Academic Audit 2022-23.

Dr. Jennie Prajith shared that the Internal Academic Audit would be conducted on 5-6th April, 20223 and the External Academic Audit would be on 15-16th April, 2022.

Agenda V

IQAC Plan of Action.

Dr. Aarti Sukheja shared the plan of action of IQAC for the A.Y. 2022-23:

Criteria I Annual Plan

1. To introduce New Courses – Interdisciplinary /Multidisciplinary.
2. Increasing Global Linkages
3. Strong Feedback Mechanism is to be achieved
4. Supporting Entrepreneurship/Startups

Criteria 2 Annual Plan

1. More thrust to TLC and its activities.
2. Skilling of students.
3. Student and Staff centric activities to be focussed.
4. Evaluation Reforms
5. Mentoring Policy.

Criteria 3 Annual Plan

1. Added thrust to the Idea Centres and Consultancy.
2. Increase seed money for research and promoting publication of quality research papers
3. Increasing linkages with industries for trainings
4. Increasing number of functional MOUs

Criteria 4 Annual Plan

1. Upgrading Academic Infrastructure
2. Encourage faculty to develop more e-content

Criteria 5 Annual Plan

1. Enhancing Scholarships by collaboration
2. Capability Development and Skills enhancement Activities
3. Thrust to Competitive Exam Cell
4. Thrust to non-scholastic domains

5. Placement of students
6. Alumni engagement activities.

Criteria 6 Annual Plan

1. Institutional contribution for Faculty Enhancement Programmes
2. Promote Faculty Exchange Programmes in National/International Universities
3. Motivate Faculty to attend Conferences/ Workshops
4. Increase in number of Professional development/ administrative training programmes organized by the institution
5. Promote teachers to attend FDP, Orientation Programmes, Refreshers, Training Programmes etc
6. Promote Staff Welfare
7. Mobilization of funds and optimum utilization of resources

Criteria 7 Annual Plan

1. Green Initiatives
2. Managing waste
3. Quality audits on environment and energy
4. Apply for Clean and Green Campus Award

Agenda VI

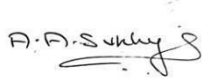
Feedback from stakeholders.

Tania Clement Ambrose (S.Y. B.Sc. Biotechnology), Student Representative on IQAC appreciated the case study based learning introduced by the college. She suggested that the college may support patent/copyrights of students. Dr. Aarti Sukheja shared the the IPR Cell supports students interested in Patents and Copyrights.

Agenda VII

Any other matter with the permission of the chair.

As there was no other matter the meeting ended with thanks to chair.

A handwritten signature in black ink, appearing to read "A. A. Sukheja". The signature is written in a cursive style with a long horizontal stroke at the end.

Dr. Aarti Sukheja

I.Q.A.C. Coordinator