



Mahatma Education Society's  
**Pillai College of Arts, Commerce & Science**  
(Autonomous)

Affiliated to University of Mumbai

NAAC Accredited 'A' grade (3 cycles)

Best College Award by University of Mumbai

ISO 9001:2015 Certified



## INTERNAL QUALITY ASSURANCE CELL

PCACS/IQAC/AGD/2022-23/T2/2

14 January, 2023

### Notice

A meeting of the members of the I.Q.A.C. will be held on 18th January, 2023 in the Examination Room at 12 noon to discuss the following agenda:

1. To decide the date for AQAR Boot Camp for the A.Y. 2022-23.
2. To decide the date for AQAR Submission for the A.Y. 2022-23.
3. IQAC Events under Criteria 3, 4,5,6,7.
4. External Peer Team Review of the performance of the college under autonomous status for the A.Y. 2022-23.
5. Updating Website for the year 2022-23.
6. Planning for 4<sup>th</sup> Cycle of Re-accreditation.
7. Inputs from Stakeholders.
8. Any other matter with the permission of the chair.

A. A. Sukheja

**Dr. Aarti Sukheja**

**I.Q.A.C. Coordinator**

**Minutes of the Meeting held on 18th January,2023**

**Agenda I**

**To decide date for AQAR Boot Camp for the A.Y. 2022-23.**

Ms. Bhavana Parab shared the Boot Camp Schedule:

- First AQAR Boot Camp: 27<sup>th</sup>, 28<sup>th</sup> February, 2023, 1<sup>st</sup> and 2<sup>nd</sup> March, 2023.
- Review by IQAC: 20<sup>th</sup>, 21<sup>st</sup> March, 2023.
- Second AQAR Boot Camp: 22<sup>nd</sup> to 25<sup>th</sup> March, 2023.
- Consolidation by Criteria In charges: 25<sup>th</sup> to 31<sup>st</sup> March, 2023.
- Submission of AQAR to NAAC: 10<sup>th</sup> April, 2023.

**Agenda II**

**To decide date for AQAR Submission for the A.Y. 2022-23.**

Dr. Aarti Sukheja shared that AQAR for the A.Y. 2022-23 would be ready for submission on 10th April 2023, after approval of Heads and Management.

**Agenda III**

**IQAC Events under Criteria 3, 4,5,6,7.**

Dr. Aarti Sukheja directed Criteria 3, 4,5,6,7 In charges to share the planning of the event under their criteria.

Criteria 3: National Event on Collaborative Research/Consultancy

Criteria 4: National Event on E Content/ Next in Blended Learning

Criteria 5: 2 International/national Events for students

Criteria 6: National Event on Benchmarks by NAAC

Criteria 7: National Symposium for sharing Best Practices

**Agenda IV**

**External Peer Team Review of the performance of the college under autonomous status for the A.Y. 2022-23.**

Dr. Bhavana Parab shared the Review Report of the External Peer Team Committee 2021-22.

## **Observations**

1. The college follows a comprehensive academic calendar that includes continuous internal evaluation.
2. The Internal Quality Assurance Cell is active and submits AQAR on time.
3. Internal and External Audits of the college in general; IT and Laboratories in specific are conducted as per ISO QMS.
4. An annual budget with infrastructure maintenance provisions and research assistance is evident.
5. The exam committee is functioning effectively and meets regularly as evidenced by the proceedings of the meetings.
6. The pass percentage for all programmes is good.
7. Outcome-based education through Bloom's taxonomy is practiced as reflected in the question paper patterns.
8. All statutory bodies and other committees meet regularly for effective functioning.
9. A good number of new courses have been introduced with a focus on employment.
10. Active research is being carried out through external funds and seed money by the college.
11. The infrastructure for curricular, co-curricular and extra-curricular activities is adequate.
12. Student support facilities such as guidance for competitive exams and placement cells are doing good.
13. The governance of the institution follows a vision and perspective plan.
14. Efforts towards gender equity and an eco-friendly campus have been taken.

## **Suggestions**

1. More faculty members need to acquire Ph.D.
2. Gender equity programmes must not focus only on women. Male staff and students should also be focused to ensure equality/equity.
3. Efforts can be taken to strengthen the consultancy offered by the institution in terms of revenue generated.

## **Recommendations**

The functioning of the institution is satisfactory during the academic year 2021-22.

Dr. Aarti Sukheja shared that the External Committee has made the observations after its interaction and review of the documents.

## **Agenda V**

### **Updating Website for the year 2022-23.**

Mrs. Varsha C. was directed by IQAC for updating the website with IQAC documents. All the Criteria In charges were directed to share the relevant information with Mr. Varsha for updation on college website.

## **Agenda VI**

### **Planning for 4<sup>th</sup> Cycle of Re-accreditation.**

Mrs. Deepika Sharma shared the Plan of Action for submission of SSR for the 4<sup>th</sup> Cycle of Re-accreditation. She further gave thrust to the Strategic Plan which will guide to fulfill the targets set in the fourth cycle of re-accreditation. She also shared that the New Benchmarks of NAAC must be focussed on in all the future endeavours.

## **Agenda VII**

### **Inputs from Stakeholders.**

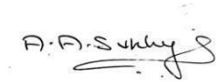
Mr. Ganesh Deshmukh, Panvel Municipal Commissioner, Society- Representative, IQAC suggested that the college staff should take up socially relevant research projects. He further suggested that seed money may be provisioned and provided to the staff for such projects.

Dr. Aarti Sukheja shared that IQAC would take up these suggestions in the right earnest.

## **Agenda VII**

### **Any other matter with the permission of the chair.**

As there was no other matter the meeting ended with thanks to the chair.



**Dr. Aarti Sukheja**

**I.Q.A.C. Coordinator**