



INTERNAL QUALITY ASSURANCE CELL

PCACS/IQAC/MNT/2021-22/T2/3

Minutes of the Meeting held on 26 November,2021

Meeting Chaired by Prof. A.N.Kutty Academic Advisor and Attended;

Sr. No.	Name	Category and Designation
1	Dr. Gajanan Wader	Principal
2	Dr. Aarti Sukheja	IQAC Co-ordinator
3	Ms. BhavanaParab	IQAC Co Coordinator
4	Mrs. Jennie Prajith	Criteria IV Incharge
5	Mrs. Sunita Saini	Criteria V Incharge
6	Mrs. Suparna Deepak	Criteria III Incharge
7	Dr.NavamiDayal	Criteria VII Incharge
8	Mrs. Prajakta Kane	Criteria VI Incharge

Dr. Kavita Baddi Criteria I In charge and Dr. Prerana Sharma Criteria II In charge were on leave with permission.

Agenda 1

Teacher Student Ratio Criteria II

While Chairperson appreciated work done by Dr. Aarti Sukheja and Ms. Bhavana Parab in reassessing the data relating to ratio they assured that correct data will be included in AQAR 2020 – 2021. They were requested to make all records relating to the Data ready for inspection by the Principal on 07/12/2021.

Agenda 2

Criteria I Curriculum Aspects:

The Chair shared that for Criteria 1 the projected score is 2.867 which is less by 190 points compared to last cycle. Dr. Aarti Sukheja and Ms. Bhavana Parab agreed to revisit the data and resubmit the same by 30th November, 2021 and also make folders for correct documents for inspection by 07/12/2021.

Agenda 3

Criteria II Teaching, Learning & Evaluation.

The Chair shared that data regarding Criteria 2 needs reverification and the IQAC chairman was asked to go through the data once again and resubmit the data.

Agenda 4

Criteria VI Governance Leadership and Management

NAAC Coordinator informed that there are certain instruments and initiatives to be brought so that points can be increased over the years. She has been told to prepare the list of changes and improvements to be brought year wise 2021 – 2022, 2022 – 2023, 2023 – 2024 so that at the time of NAAC visit we can score the desired grade.

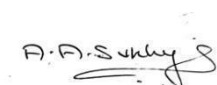
It was also decided that the data collected against other criteria should be rechecked and wherever possible corrections can be made.

Since the last date was 31/12/2021 all efforts to be made to post correct data by 07/12/2021 along with data for reverification.

Agenda 4

Any other matter with the permission of the chair.

As there was no other matter the meeting ended with thanks to the chair.



Dr. Aarti Sukheja

I.Q.A.C. Coordinator

MEMBERS PRESENT FOR THE MEETING on 26th November 2021

Sr. No.	Name of the members
1	Dr. Gajanan Wader
2	Mrs. Deepika Sharma
3	Dr. Aarti Sukheja
4	Ms. Bhavana Parab
5	Mrs. Suparna Deepak
6	Mrs. Jennie Prajith
7	Mrs. Sunita Saini

8	Dr. Navami Dayal
9	Mrs. Prajakta Kane