



Mahatma Education Society's
Pillai College of Arts, Commerce & Science
(Autonomous)
Affiliated to University of Mumbai
NAAC Accredited 'A' grade (3 cycles)
Best College Award by University of Mumbai
ISO 9001:2015 Certified



Mahatma Education Society's

Pillai College of Art's, Commerce & Science (Autonomous)

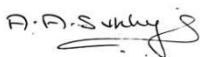
New Panel

14th September, 2020

Notice

A meeting of the members of the IQAC will be held on 22nd September, 2020 on google meet at 4 p.m. to discuss the following agenda:

1. Discussion with Criteria In charges for strengthening key indicators.
2. To plan for new courses in the Department of Excellence.
3. To plan for starting Idea Centres.
4. Planning for IQAC activities and Suggestions from External Peer Team Review Committee.
5. Progress of work done under A.R.I.I.A. & N.I.R.F.
6. Progress of work done under Ph.D. Research Centre & Research Development Cell.
7. Discussion on the Role of Planning & Evaluation Committee.
8. Setting up of Code of Conduct Monitoring Committee.
9. Suggestion from other stakeholders (Students and other representatives on IQAC)
10. Any other matter with the permission of the chair.



Dr. Aarti Sukheja

IQAC

Minutes of the Meeting held on 22nd September,2020

Agenda I Discussion with Criteria In charges for strengthening key indicators.

Dr. Aarti Sukheja and Dr. Bhavana Parab discussed the plan of action highlighting the points given below:

I	II	III	IV	V	VI	VII
New Programs (Course Outcome Mapping)	TLC (Teaching Learning Centre)	IDEA Centres	Arranging grants for Smart Classrooms (Plan to contact SAMSU NG)	Increase the amount of Scholarships by collaborating with some NGOs	Institutional contribution for FEP	Paperless administration
Collaboration with Foreign Universities	PhD. in Education Technology (SNDT)	Promoting publishing Articles/Chapters etc.	Computer Labs (extension), Media Lab Upgradation (Plan to apply for RUSA Component 9)	Active participation of students in IDEA CENTRES(linking to NON Academic Credits)		Paper recycling
Emotional Intelligence	Centre for	Consultancy by each Idea	Encourage faculty	Improving Competitive		Cultivation of

ce Course at TY Level	NSDC	Centre	to develop more e-content (plan to link it to appraisal)	Exam Cell		medicinal plants
Multiple Entry and Multiple Exit	Python for all	Upgrading Research Labs (NABL accreditation)		Associating with Career Counselors in various domains		Maintainin g wet and dry bins
Revising Non Academic Credits Policy	Performa nce linked appraisal	AMCs to be done		State / National Level SPORTS and CULTURAL events		Managing e-waste and bio-waste
Best Departme nt Award	More Non Academi c Credits			Plan to increase contribution from Alumni		Apply for Clean and Green Campus Award

It was shared that all the Criteria In charges must plan for achieving the highlighted points and share a roadmap towards achieving it.

Agenda II

To plan for new courses in the Department of Skill Development and Entrepreneurship.

Dr. Kavita Kathare reported to the Chair that around 300 students have enrolled for Certificate courses in the First Term conducted by College and Coursera Courses, which is a

collaborative initiative of MES. Courses like GST, Tally ERP, Financial Planning, Commercial Banking, Clinical Data Management, Global Environment Management, Data Science, Digital Marketing, Diploma in Hospital Services Management (in association with T.I.S.S.), Diploma in Banking & Financial Services Management (in association with T.I.S.S.), Soft skills, Derivative markets etc. were conducted in the First Term. She added that for the Second Term T.I.S.S. courses for second year students will be started. Along with that, Advanced Excel Course, at a very reasonable rate, will be offered to students, placement training programs will be continued. Equity Derivatives Course will also be introduced.

Agenda III

To plan for starting Idea Centres.

The Chair shared that the following Idea Centres would be launched towards increasing collaboration with industry, MOUs, Start Ups, Consultancy, Research, Society Connect amongst other goals which would be beneficial for the students.

IDEA CENTRES		
1.	Teaching Learning Centre	1. Dr. Gajanan Wader (Chairperson)(Principal) 2. Prof. Deepika Sharma (Vice - Principal) 3. Dr. Aarti Sukheja (IQAC Co-ordinator) 4. Dr. Perna Sharma (PTLC Co-ordinator) 5. Dr. Abida Khan (Finance In-charge) 6. Ms. Bhavana Parab (Member) 7. Mrs. Bindu Rajguru (Member) 8. Ms. Bhakti Hirani (Member) 9. Ms. Pritika Khedwal (Member) 10. Ms. Poonam Gupta (Member) 11. Ms. Vidya Agnas (Member)

2.	Centre for Biosciences	<p>1. Dr. C K Prashant (Co-ordinator)</p> <p>2. Dr. Navami Dayal (Internal Mentor)</p> <p>3. Dr. Amar Singh (International Mentor)</p> <p>SCHULZE DIABETES INSTITUTE</p> <p>Department of Surgery, University of Minnesota, Minneapolis, MN, USA – 55455</p> <p>4. Dr. Viji Vijayan (External Mentor)</p> <p>Assistant Professor, University of Kerala</p> <p>Thiruvananthapuram</p> <p>5. Dr. Girish Pai</p> <p>Alumni Mentor , Product Specialist, Molecular Biology Division Laboratories</p> <p>6. Dr. Vijita Pillai</p> <p>Industry Expert, Research Scientist. Biocatalysis Division Pharmaceuticals</p>
3.	Centre for Social Sciences	<p>1. Ms. Ruchika B.(Incharge)</p> <p>2. Mrs. ShreeVidya (Member)</p> <p>3. Mr. Kuldeep Prabhu (Member)</p>
4.	Centre for Smart Systems	<p>1. Mr. Abhijeet S. (Incharge)</p> <p>2. Mr. Omkar S (Member)</p> <p>3. Mrs. Agnas Vidya Michael (Member)</p>
5.	Centre for Virtue and Wellness	<p>1. Mrs. Varsha (Incharge)</p> <p>2. Ms. Akshata Narkar (Member)</p> <p>3. Mrs. Prajakta Kane (Member)</p> <p>4. Mrs. Nisha Yadav (Member)</p>

6.	Centre for Accounting and Taxation	<p>Mrs. Prajakta M Bapat etc.</p> <p>In -charge Training for professional Exams</p> <p>Mr. Chaitnya Athlye Member Consultancy-Filing ITR Financial Markets Like NISM Exams</p>
----	------------------------------------	--

7.	Commerce Lab	<ol style="list-style-type: none"> 1. Dr. Kiran Deshmukh (In-charge) 2. Dr. Farhat Shaikh (Member) 3. Mrs.Sanjana B (Member) 4. Mrs. Sharavati (Member) 5. Biren Shah (Alumni representative) 6. Shriya Sakhalkar (SY B.Com) Student Representatives 7. Simran Gupta (SYBCOM) Student Representatives 8. Gandhar Mandar (FYBCOM) Student Representatives
8.	Centre for Non-Teaching Staff	<ol style="list-style-type: none"> 1. Dr. Gajanan P. Wader (Principal) Chairman 2. Prof. Deepika Sharma (Vice- Principal) Vice – Chairman 3. Dr. Sanjay B. Munavalli (Librarian) Incharge 4. Dr. Aarti Sukheja IQAC Co-ordinator 5. Ms. Bhavana PARab – IQAC Co-coordinator 6. Ms. Priyanka Sahu Asst. Prof. Dept. of BMS 7. Mr. Sunil Nair – Registrar 8. Mrs. Rajani Suresh – Senior Clerk Mr. Arun Radhakrishnan – Academic Co ordinator
9.	Centre for Skill Fostering	<ol style="list-style-type: none"> 1. Mrs. Archana (Incharge) 2. Mrs. Dhanya Vinish (Member)

		3. Ms. Pritika Khedwal (Member)
--	--	---------------------------------

The Centre In charges were asked to plan for their respective centre activities. The Teaching Learning Centre In charge Dr. Prerna Sharma shared a Virtual National Seminar on “Impact of Online Teaching-Learning on Quality Of Higher Education In India” on 21st October, 2020 in collaboration with Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT) of MHRD I planned for in the month of October, 2020 and a National Virtual Webinar on Personal Branding on LinkedIn in November, 2020.

Agenda IV

Planning for IQAC activities and Suggestions from External Peer Team Review Committee.

Dr. Aarti Sukheja and Ms. Bhavana Parab shared that the following events were planned for the first term:

- International Webinar on ‘Build Skills for Life and Work’
- National Webinar on ‘ Impact of National Education Policy on NAAC Parameters’
- National Seminar on ‘ Etiquette in Research and Academic Publishing’

Dr. Aarti Sukheja shared that External Peer Team Review of the College in the post-autonomous status has been completed for the A.Y. 2019-20. The suggestions are as follows:

- Autonomy Core Committee should widen its scope
- New skill based courses should be introduced
- Collaboration with the industry needs to be strengthen
- Consultancy area to be strengthen

- Provision for Incubation support

Agenda V

Progress of work done under A.R.I.I.A. & N.I.R.F.

Dr. Bhavana Parab shared that IQAC has been working on all the parameters prescribed by ARIAA and NIRF. This year we have a Committee to look after ARIAA parameters dedicatedly. The following is its composition:

Dr. Gajanan Wader (Head of the Institution, Principal)

Prof. Deepika Sharma (Vice Principal, Coordinator Social Media

Dr. Aarti Sukheja (IQAC & ARIAA Coordinator) Ms. Bhavana Parab (IQAC Co-Coordinator, NIRF Coordinator)

Mrs. Nithya Varghese (President, Coordinator, BMS)

Jennie P. (Vice President, Coordinator, Financial Markets)

Suparna Deepak (Convenor, Coordinator, Biotechnology)

Mrs. Sujata Shahabade (Coordinator Innovation Cell & Innovation Club)

Mrs. Meenakshi J. (Coordinator Incubation, Pre Incubation & Idea Club)

Mrs. Navami Dayal (Coordinator, IPR & IP Club) Mrs. Archana Deepak Innovation and Entrepreneurship Development (Coordinator, IEDC & Student Start up Club)

Dr. Kavita Baddi (Coordinator, Centre of Excellence/ Skill Development Labs at Institute for Practical Learning)

Mrs. Padmaja Gjanti (Coordinator, Internship in Start Ups)

Student Representatives: (To be nominated) Expert Representatives:

Dr. Priam Pillai (IP Expert, CEO, Pillai Group Mr. Tito Abyldicula (Start Up Alumni Entrepreneur, Founder, Programming Hub) Mr. Nischal Kapadia (Industry Expert, Strategy Lead, Edelweiss Group)

Dr. Priam Pillai (Angel Investor, CEO, Pillai Group)

Mr. Sagar Chandni (Incubation Centre Incharge, CIBA, Navi Mumbai)

Agenda VI

Progress of work done under Research Development Cell.

Mr. Shardul Buva reported to the Chair that till date 16 approved Faculty Members as investigators along with 6 unapproved Faculty Members submitted their topic names for MRP 2020-21. He added that the University circular regarding MRP 2020-21 is expected to come in the month of February, 2021 i.e. after completion of MRP 2019-20 processes. It was informed to these Faculty Members to keep their proposal ready by 15th January, 2021 so that they can submit the Proposal to the University as soon as we receive a circular from the University.

Mrs. Suparna Deepak reported to the Chair about the planning of under Centre for Biosciences. She shared that two collaborative research MOU's will be signed in the month of October, 2021 with:

- Anant Pharmaceuticals
- Biophemy Lifecare Pvt. Ltd.

Agenda VII

Discussion on the Role of Planning & Evaluation Committee.

Dr. Kavita Kathare reported to the Chair about the following suggestion:

- a. To prepare and release academic guidelines for students and staff members amidst Covid-19 pandemic.
- b. A copy of Public Notice of UGC for redressal of grievances, queries & other academic matters of students, teachers & Institutions arising due to Covid - 19 pandemic is to be uploaded on the Website as per UGC directives in the Public Notice dated 10th May, 2020.
- c. N.S.S, Students Council & Sports students to be considered for nonacademic credits.
- d. Online Exam Guidelines for students to be displayed on the website.
- e. "Earn While you learn" to be given importance & Courses like Cake making, Chocolate making, Candle making etc. to be introduced.
- f. To form Students Wellness Centre to help students refrain from losing focus and being unhappy & encourage students to approach for any problem that they are facing - be it academic, emotional, social or financial without hesitation.

Agenda VIII

Setting up of Code of Conduct Monitoring Committee.

The Chair shared that a Code of Conduct Monitoring Committee is to be set up to monitor adherence to the code of conduct. He further added that programmes may be organised to

advocate and uphold the code of conduct. Prof. Kaynath was asked to set up the Committee with immediate effect.

Agenda IX

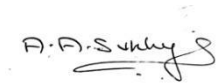
Suggestion from other stakeholders (Students and other representatives on IQAC)

The student stakeholders appreciated the Idea Centres and its objectives. It was shared that student's employability quotient would be enhanced as a result of tie ups.

Agenda IX

Any other matter with the permission of the chair.

As there was no other matter the meeting ended with thanks to the chair.



Dr. Aarti Sukheja

IQAC