

Community Interface Committee

About CIC

- To promote cooperation among neighbouring Colleges with a view of improving the quality of higher education in our region
- Shared vision and larger benefits
- Cooperation in Teaching, Learning, Research and Extension

Proposed Plan of Action

The partnering Colleges will enter into a MOU (Memorandum of Understanding) for :-

- Faculty exchange programmes
- Collaborating for research and extension
- Integrating for Training programmes for staff
- Networking of libraries
- Introduction of add on courses
- Collaborative extra curricular activities

MEMORANDUM OF UNDERSTANDING

1. FOR CONDUCT OF NAVI MUMBAI COLLEGES ASSOCIATION (N.M.C.A.)

The objectives of NMCA are

- Communication platform between colleges
- Exchange programme for faculty
- Programme for students support
- Collaborative research initiatives
- Integrating for community welfare

2. Collaborating for

- a. **Certificate Courses** - The member college will be sharing the resources for conducting the certificate courses in their institutes/ allowing student exchange for certificate course
- b. **Guidance/Expert/Guest Lecture** - The faculty of member college will be motivated to participate and conduct guidance/expert/ guest lecture
- c. **Conference/Seminar/Workshop/Faculty Development Programme** - Every institution will be given a chance on rotational basis to organize any of the events in association with our institute under the association.
- d. **Social activities** - Every member college will be allowed to associate on social projects for development of the community

3. Participation in

- a. **Faculty Development Programme/Seminar/Workshop/Conference** - Faculty from every member college will be allowed to participate in Faculty Development Programme/Seminar/Workshop/Conference organized by any member College.
- b. **College Events** - Students of every member college will be allowed to participate in at least one event per semester organized by any member college.

4. Mutual benefits for all the member colleges

- a. resource sharing
- b. peer learning
- c. faculty exchange

5. Rotational Events - Rotational trophy for extra curricular activities will be constituted for which member Colleges can contest. All the members will be given an opportunity to host the said event.

- **Equal status** – irrespective of the infrastructural differences all partnering colleges have equal status
- **Collective decision making** - all decisions in the cluster would be taken collectively through democratic process
- **Physical proximity** – Sharing of resources would be possible only if the partnering colleges belong to the same locality
- **Localized implementation** – local needs and aspirations of the partnering colleges would be taken into account in the decisions

Composition of CIC

Four tier system of Governance:

- Governing Body
- Executive Body
- Liaison Committee
- Finance Committee

Governing body will be responsible for taking **policy decisions**. It shall consist of the following members:

- **Principal** of partnering colleges
- **Vice Principal** of partnering colleges
- **IQAC Coordinator** of each member college

Any one member of the Governing Body will be appointed as the **CHAIRPERSON** and one member will be appointed as the **SECRETARY** of the association

Executive body shall be responsible for carrying out the decisions of the Governing Body and for **PLANNING & SCHEDULING** for executing the ideas. Plan has to be approved by the Governing Body. This body shall consist of the following members:

- **1 H.O.D.** from each member college
- **1 Coordinator** from each partnering college

This body will be headed by any one member(nominated) of the Governing Body

Liaison Committee shall be responsible for **DOCUMENTATION, COMMUNICATION** and **REPORTING** to all the colleges. This body shall consist of the following members:

- **1 TEACHER** from each member college
- CIC of PCACS

This body will be headed by any one member(nominated) of the EXECUTIVE Body

Finance Committee shall be responsible for preparing **BUDGET**, applying for **FUNDING**, scrutinizing and approving items of expenditure, recording and **AUDITING** of it . This body shall consist of the following members:

- **1 TEACHER** from each member college
- CIC of PCACS

This body will be headed by any one member(nominated) of the EXECUTIVE Body